

# City of Johns Creek Police Department

<i>Subject:</i> Equipment	<i>Number:</i> 04-06
<i>Reference:</i>	<i>Amends:</i>
<i>Effective:</i> 04/08 <i>Revised:</i> 01/14 01/16 06/16	<i>Review Date:</i> Annually  <i># of</i> 2 <i>Pages:</i>

**PURPOSE:**

Establish guidelines for wearing Department issued or authorized equipment.

**POLICY: (04-06)**

Every officer shall be aware of the equipment essential for the performance of his/her duties, and which equipment is optional. All equipment shall be well maintained, kept in good working order and easily accessible.

**PROCEDURES:**

**Belt and Leather Gear (04-06-01)**

- A. The under-belt worn with the trousers will be black leather.
- B. Gun belt will be agency issued.
- C. Security Style Holster, department issued.
- D. Radio, department issued.
- E. Ammunition and case – can be worn vertically or horizontally. Each officer will carry a minimum of twenty-four rounds of ammunition in the case.
- F. Handcuffs, case and handcuff key shall be worn on belt; handcuffs should be inserted properly for immediate use.
- G. Employees certified with the Taser must carry the Taser in a cross-draw holster on the opposite side of the belt away from the firearm.
- H. Keeper straps may be used as necessary to attach the belt to the garrison belt.
- I. A knife may be carried.
- J. Other accessories will be permitted on the gun belt at the Police Chief's discretion.

**Firearms (04-06-02)**

- A. A regulation firearm is issued by the Department. When not in use, it is to be snapped in the holster. The Department weapon will be the duty weapon carried.
- B. Any personally owned firearm or weapon carried off duty must be registered with and approved by the Department. Officers must officially qualify with this weapon before permitted to carry it.

### **Body Armor (04-06-03)**

All sworn personnel assigned to patrol, investigations, command or other field functions shall be issued body armor and trauma kits. Unless extenuating circumstances dictate a deviation in policy, body armor, or more commonly referred to as vests, and trauma kits shall be worn under the patrol officer's uniform shirt at all times when the officer is on duty and/or in his/her uniform. The issued vests shall be equipped with steel plates (optional wear) to afford the officer maximum protection consistent with the threat police officers are exposed to. This policy is applicable to those personnel working off duty jobs while in uniform and/or under the color of a police duty or function.

All other personnel having duties, which are primarily non-confrontational with the public, or having office assigned duties, including detectives and other personnel deemed exempt by the Chief of Police, shall not, at the employee's discretion, be required to wear body armor while on duty. Those personnel not required to wear their vests while on duty shall have them available and accessible at all times.

Regardless of the exceptions delineated under the guidelines in this section, personnel engaged in pre-planned, high-risk situations shall wear their body armor whenever discharging those duties. Examples of high-risk tactical situations include, but are not necessarily limited to planned warrant execution and drug raids.

### **Other Hardware and Equipment (04-06-04)**

- A. Additional handcuffs with key.
- B. ASP baton or chemical agent and respective holder(s) may be worn by sworn personnel in uniform certified in their use.
- C. Officers shall possess a whistle, department issued.

### **Returning Equipment upon Termination or Resignation (04-06-05)**

When any employee resigns or is terminated, all City issued uniforms and additional departmental property will be turned into the Uniform/Property Custodian (Quartermaster).

In most cases, when an employee resigns, his/her last day shall be an administrative day and they will be assigned to the Office of Chief. This will allow the employee to out process with the department and complete the employee separation checklist.