



FOR OFFICE USE ONLY  
PERMIT#

## TRADE PERMIT APPLICATION

<b>JOB ADDRESS:</b>	Suite:	Est. Value of Work (Labor and Materials): \$
<input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Low Voltage (except fire alarm)	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
<input type="checkbox"/> Stand-Alone Trade Permit	<input checked="" type="checkbox"/> <b>Work Related to Building Permit #:</b>	
Commercial Tenant (if known):		

### TRADE CONTRACTOR

Company Name:		Phone:
Contact:		E-Mail:
Address:		Suite #:
City:	State:	Zip:
Name on Trade License:		
Trade License #:	Expires:	
Business License #:	Jurisdiction:	Expires:
<b>Copy of current State trade license, driver's license, and business license (Occupational Tax Certificate) MUST be submitted with application.</b>		

### APPLICANT

Applicant is: <input type="checkbox"/> Licensed Trade Contractor <i>(see info above)</i> <input type="checkbox"/> Authorized Permit Agent <i>(complete this section and attach Authorized Permit Agent form with copy of permit agent's photo ID)</i>		
Applicant:		Phone:
Company Name:		E-Mail:
Address:		Suite #:
City:	State:	Zip:

### WORK INFORMATION

Describe Work in Detail:		
<b>Type of Work:</b> <input type="checkbox"/> Trade Work for New Construction <input type="checkbox"/> T-Pole/Temporary Power <input type="checkbox"/> Other <input type="checkbox"/> Alteration of Existing Trade Work <input type="checkbox"/> Safety Inspection for Meter Release <input type="checkbox"/> Replacement of System/Equipment/Fixture <input type="checkbox"/> Underground Utilities for LDP Site		

### CERTIFICATION

I certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regarding construction or the performance of construction. I understand that I am responsible for obtaining all required inspections. The work must begin and the first inspection passed no more than 180 days from the issue date of the permit or the permit is EXPIRED. All required plans, specifications, contractor state licensure, and business licenses must be submitted with the completed application. If any information is found to be false or misrepresented, the permit will be deemed invalid. I agree to indemnify and hold harmless the City of Johns Creek from all damages, demands, or expenses of every character which may in any manner be caused by the work permitted.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**HOW TO APPLY:** Trade permits are issued over the counter at City Hall **OR** by email. Scan and send completed application, credentials, and Credit Card Authorization to [buildingpermits@johnscreekga.gov](mailto:buildingpermits@johnscreekga.gov). Permits must be pulled BEFORE trade work begins.